



MEMBER FEEDBACK PROCEDURE

INTRODUCTION

Prospect & Enfield Kinderym Inc. is committed to providing quality, fun and safe general gymnastics programs allowing each participant to maximise their potential and develop at a rate suited to them. The club values feedback from members, which helps it to continuously evaluate and improve its programs and procedures.

PROCEDURE

- A feedback box and forms are available in the kinderym foyer for parents and caregivers to give ideas and suggestions for improvement as well as positive comments.
- Blank suggestion forms (as set out below) are to be left out with the box during all sessions by the Administration Officer.
- The Administration Officer will empty the feedback box and feedback will be read and discussed at Volunteer Management Committee meetings.
- Where possible suggestions will be acted upon. If contact details are given, a member of the Committee will make contact and advise of the response/plans.
- Occasionally member surveys may also be distributed by the Committee.

We value your feedback!



Comments and suggestions welcome – please place in the feedback box.
Feedback will be considered at the next Volunteer Committee Meeting.

Name (optional)

Contact number or email (optional)

Comments and suggestions

Policy name	FEEDBACK1	Approved by	
		Committee on	Sept 2016
		Reviewed	Oct 2021
Source	PEKG	Scheduled review date	Oct 2024